

April 11, 2005



UNIVERSITY LIBRARIES



"The Board of Trustees and I are deeply committed to the renovation of the Thompson Library."

**OSU President
Karen Holbrook**

**Inside
this issue:**

Communica- 2
tions Survey

Operation 3
Feed

Mary P. Key 4
Residents

Message from 5
President
Holbrook

Brown Bag 5
Session

Shanghai 7
Library
Exchange

News Notes

National Library Week Recognizes Libraries, Staff

University President Karen Holbrook has commended the OSU Libraries and its staff for the contribution the system makes to the mission of Ohio State.

"The Ohio State University is fortunate to have a library system that ranks among the top 12 of public universities, with a superb collection and staff located in 20 facilities across campus," Holbrook said. "They are fundamental to the mission of this university."

Holbrook's comments (printed in their entirety on page five), came in a written statement recognizing **National Library Week, April 10-16**. The annual observance, sponsored by the American Library Association, is intended to focus on the work of academic, public and school libraries across the country.

"Libraries are places of opportunity, education and learning," Hol-

brook said. "With the development of new technologies for disseminating information, libraries of today are changing, dynamic, and innovative."

The president also acknowledged the work of the Libraries' faculty and staff.

"Library staff, who will be recognized on **April 12 during 'National Library Workers Day,'** serve as skilled and knowledgeable researchers and provide vital educational support to Ohio State students, faculty and staff," Holbrook said. "Today's libraries are leaders in automated document delivery, the cataloguing of databases, digital archiving and the other tools of 21st century knowledge gathering and sharing. We would truly be lost in a sea of information without them."

OSU Libraries Director Joseph Branin echoed the president's sentiments, praising the

staff for their expertise and commitment to outstanding library service.

"We are fortunate to have an outstanding group of faculty and staff working at our libraries," Branin said. "They select, order, catalog, label and shelve the millions of items owned by our system. They plan for the libraries of the future, including the upcoming renovation of the William Oxley Thompson Library."

"The Board of Trustees and I are deeply committed to the renovation of the Thompson Library, the largest renovation project ever undertaken at Ohio State," Holbrook said. "We look forward to restoring this great facility to its original beauty and functionality while modernizing its infrastructure and adding state-of-the-art digital resources and services to support teaching and learning."

National Library Week: April 10-16, 2005

National Library Workers Day: April 12, 2005

Communications Survey Top 5 List

What are the top 5 things OSU Libraries' employees say they want to know more about? In this order, the survey says:

- 1) The Libraries' strategy for the future
- 2) Technology developments
- 3) Main Library renovation
- 4) Resources and services of the Libraries
- 5) The Libraries' overall financial picture



Communications Survey Results Provide Insights

The results of the recent communications survey will help the Libraries' administration enhance the exchange of information throughout the Libraries.

Communications Coordinator Larry Allen said the results were extremely positive, but also offered plenty of suggestions that will help improve existing

internal communications, such as newsletters and emails, while demonstrating the need for some new tools.

"Libraries' staff overwhelming preferred electronic communications," Allen said. "But it was clear that face-to-face meetings with supervisors, unit meetings and printed materials were

also desired, depending on circumstances and the type of information being relayed."

Over 100 OSU Libraries faculty and staff took time to complete the survey.

Allen said he would be developing an internal communications plan to discuss with the Libraries' Executive Committee later this spring.

Survey Results

- Out of 103 responses, 55 staff members said that were "very satisfied" or "satisfied" with communications throughout the system.
- Out of 101 responses, 75 staff said they felt "fully informed," "fairly well informed" or "adequately informed" about OSUL communications.
- Out of 100 responses, 82 "almost always" or "usually" believe the information they receive.
- Out of 102 responses, 89 felt they "knew" the Libraries "very well" or a "fair amount."

- Out of 101 responses, 53 rated their knowledge of the libraries "much more" or "somewhat more" than compared to a year ago.

About News Notes

- 48 out of 101 read all or most of *News Notes*.
- 73 of 101 found *News Notes* excellent, very good or good.
- Staff would prefer to receive information from email, *News Notes* and Libraries' leadership.
- 87 out of 100 would prefer to receive information by email, seven from the staff web site and six in a printed format.

Staff comments Improving Communications

- Everyone send LESS email.
- Set up an information page people can

- access at their leisure.
- Get people to exchange info across the organization, not just up and down.
- Have open meetings at least six times a year.

- More frequent updates.
- Allow staff members to be guest writers on topics of interest or relevance to them.
- News Notes could use a facelift.

Editor's Note: The complete results of the Communications Survey are posted on the Library staff web site, under News & Information, "Communications Survey Results."

Learning Opportunity

The Academic Library Association of Ohio Support Staff Interest Group invites you to attend their 2005 Spring Workshop:

Enlighten, Enhance, Invigorate: A Day of Discovery

Date: May 13, 2005

Time: 9 am to 3:30 pm

Place: Ashland University,
Ashland, OH

Featured speaker will be management consultant and librarian Ed Klee, who will be addressing ***Staying Positive Regardless of Life's Road Rage***. This presentation will identify the eight keys to a positive attitude and life regardless of the circumstances. Break-out sessions on additional topics will follow.

Past workshops have been very well received by attendees. For further information and registration form, visit this website:

<http://www.alaoweb.org/comsigs/ssig/ssig2005registration.pdf>

Operation Feed 2005 Begins April 18

Operation Feed is an annual, community-wide food drive providing much needed food and monetary support for the Mid-Ohio Food Bank. Operation Feed helps supply food to more than 230 food pantries, soup kitchens, and emergency shelters throughout Central Ohio. Collectively, these agencies provide over 9,072,000 meals every year to needy people. Last year, OSU Libraries donated enough food and dollars to provide 751 of these meals.

This year's food drive runs from April 18th through May 12th. Food donation boxes will be dispersed throughout the library system during the second week of April. We are accepting non-perishable boxed or canned food in consumer sized packaging. Canned stews and meats, fruits and vegetables, and pasta meals are especially needed because they can be combined to provide well-balanced meals. Boxed macaroni & cheese dinners and peanut butter (in hard plastic jars) are also in short supply and can be used to make good meals.

Monetary donations are also welcome, and are tax deductible. All checks should be made out to Operation Feed, and can be given or mailed to Charles Smith in the Human Resources Department (110 Main Library). Because Operation Feed is solely a volunteer effort, 100% of any monetary donation is used to provide food for those in need.

Thank you again for your time and consideration. If you have any questions or need more information, feel free to contact any member of the Libraries Operation Feed Team:

- Kristen Becknell (becknell.7.2-4774)
- Christina Moore (moore.809.2-4719)
- Charles Smith (smith.3822.2-5794)



Former TRI Volunteer Converse Passes Away

Al Converse, the Theatre Research Institute's wonderful volunteer from 1987-1993, has died after a long illness.

Not many of you may remember him, but Al was a vital part of the TRI family for many years. He was an excellent actor, having performed in many Players Club and OSU Stadium productions including originating a role in the world premiere of Lawrence and Lee's *The Night*

Thoreau Spent in Jail here at OSU. Al was a skilled and disciplined computer programmer who is responsible for the TRI database construction as well as for much of the early data entry.

Al was 82.

Mary P. Key Diversity Residents Join Staff

Eboni Francis and Deidra Her-ring will join the OSU Libraries staff on April 11 as the newest appointees to the Mary P. Key Diversity Residency Program.

Unlike past appointees to the program, Eboni and Deidra will both work in a specific section of the Library, in order to provide more assistance to those units.

Eboni is an Oberline graduate who received her library degree from Kent State. She was awarded a Mellon Minority Undergraduate Research Fellowship and the Kent State University/Ohio State Libraries' Diversity Fellowship. Most recently she has been an Information Specialist for the *Columbus Dispatch*. In that capacity, Eboni has selected and cataloged reference materials, participated in the digital preservation of text and photos, worked with the newspaper staff in effectively utilizing the library's electronic and print resources, created pamphlets and training materials for library staff and patrons, and helped develop the

paper's intranet. Eboni will be working with Susan Logan in the FAES Library and with Fred Roecker and the User Education staff.

Deidra will work with Marsha Hamilton in the Monographs Department. Deidra earned her B.S. in Elementary Education from Central State University and her library degree from the University of Illinois through its distance education program, LEEP (Library Education Experimental Program) while working as a periodicals assistant at Central State. She is familiar with Innovative Interfaces and serves as a member of Central State's Collection Development Committee. She trained and supervised staff and student assistants and has provided individual bibliographic instruction for patrons. Vendor relations and binding fall under her current duties.

The two year diversity residency, initiated in 1989, is designed to assist a recent library

school graduate in making a successful transition to academic research librarianship. The program offers the opportunity to learn about academic libraries by working in a designated area that offers hands-on experiences to develop specific expertise, as well as gaining a broad overview of the entire library organization. The program also supports the Resident's professional development locally and at the national level.

Mary P. Key is an emeriti Assistant Professor of the University Libraries. Before retiring from the Agriculture Library in 1998, she served as the first chair of the Diversity Committee, which oversees the implementation of the Diversity Residency Program (from 1989-1998). She was the second African American Librarian to head a department at the Ohio State University Libraries. Mrs. Key received her MLS from Atlanta University (now Clark-Atlanta University).

Knowlton Library receives Award of Excellence

The Knowlton School of Architecture Library received the Award of Excellence in the American Institute of Architects and the American Library Association/Library Administration and Management Association's 2005 Library Buildings Award Program.

Established to encourage excellence in the architectural design and planning of libraries, the program awards distinguished accomplishment in library architecture by an architect licensed in the United States for any library in the United States or abroad.

The KSA Library is designed to accommodate 30,000 volumes, and has had more than 20,000 visitors in its first three months of operation while

serving a population of 750. The architects and the owners of all winning libraries will be presented with certificates at the ALA Annual Conference in Chicago, June 23-29.

University President Holbrook Salutes OSU Libraries, Library Staff during National Library Week 2005

Libraries are places of opportunity, education, and learning. They also are places of social interaction and the informal exchange of ideas. They are “cradles of democracy,” offering free access to a world of knowledge. With the development of new technologies for disseminating information, libraries of today are changing, dynamic, and innovative.

During National Library Week, April 10-16, universities, schools and communities across the nation will recognize the important role of libraries and librarians. The Ohio State University is fortunate to have a library system that ranks among the top 12 of public universities, with a superb collection and staff located in 20 facilities across the campus. They are fundamental to the mission of this university.



Library staff, who will be recognized on April 12, “National Library Workers Day,” serve as skilled and knowledgeable researchers and provide vital educational support to Ohio State students, faculty, and staff. In a time when the amount of available information is no longer confined to books and other traditional media, librarians also serve as guides and navigators through an array of electronic and print resources. Today’s libraries are leaders in automated document delivery, the cataloguing of databases, digital archiving and the other tools of 21st-century knowledge gathering and sharing. We would truly be lost in a sea of information without them.

The Board of Trustees and I are deeply committed to the renovation of the William Oxley Thompson Library, the largest renovation project every undertaken at Ohio State. We look forward to restoring this great facility to its original beauty and functionality while modernizing its infrastructure and adding state-of-the-art digital resources and services to support teaching and learning.

In celebrating National Library Week, please join me in thanking the library staff for their commitment to knowledge and scholarship and in supporting the Thompson Library renovation project.



Karen Holbrook
*President
The Ohio State University*

HUMAN RESOURCES UPDATE

VACANCIES/FACULTY

Science and Engineering Library – Assistant Professor (Physics/Astronomy Librarian) – 100% - replacing Duffy

Serials/Electronic Resources – Assistant Professor (Electronic Resources Coordinator) – 100% - New Position

VACANCIES/STAFF

Book Depository – Library Media Technical Assistant – 75% - replacing Morneau

Business Office (Main Library) – Account Clerk 3 – 100% - replacing Carpenter

Circulation (Main Library) – Library Associate 1 – 75% - replacing Adelia

Health Sciences Library – Library Media Technical Assistant – 75% - replacing Behring

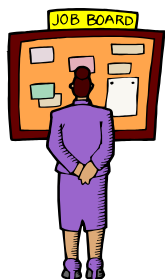
Marion Campus – Library Media Technical Assistant – 50%

Science and Engineering Library – Library Media Technical Assistant – 50% - replacing Wilkenson – CANCELLED

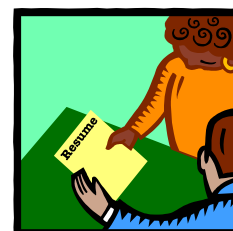


In order to comply with University procedures, employees who are applying for listed vacancies must complete a Promotion/Transfer Request (form 8931, Rev 9/97) during the week of the first listing of the vacancy in the University Personnel Posting (green sheet). To ensure awareness of all vacancies which have been posted, applicants should consult the weekly green sheet rather than relying on the listing in NEWS NOTES and are encouraged to attach a resume and/or other supporting documents to the form. Prospective faculty and staff applicants who are absent during the five-day posting period and wish to apply should see Toni Morrison-Smith.

Library personnel can also review university employment opportunities at:



<http://www.ohr.ohio-state.edu/index.htm>



People News

Magda El-Sherbini, Cataloging Department, has accepted an



invitation to serve on the editorial board of *Library Resources and Technical Services*. This is the premier technical services journal, published by the ALA

Association for Library Collections and Technical Services (ALCTS).

Joanna Anderson began work on April 6 as Office Associate, supporting the Administration and Friends/Development Office. Joanna comes to the Libraries from the Registrar's office, and is attending Kent State University as she pursues her Masters in Library Science.

John M. Bennett, Rare Books & MSS Library, has published a chapbook of collaborative visual poetry, *BUSHY SOLDIERS*, Charlottesville: Xtantbooks, 2005.

Co-Authors are Scott MacLeod and Jim Leftwich.

Davis to Participate in Shanghai Library Exchange Program

Trisha Davis, Head of the Serials/Electronic Resources Department, has been selected to participate in the newly established Ohio State University Libraries/Shanghai Library exchange program.

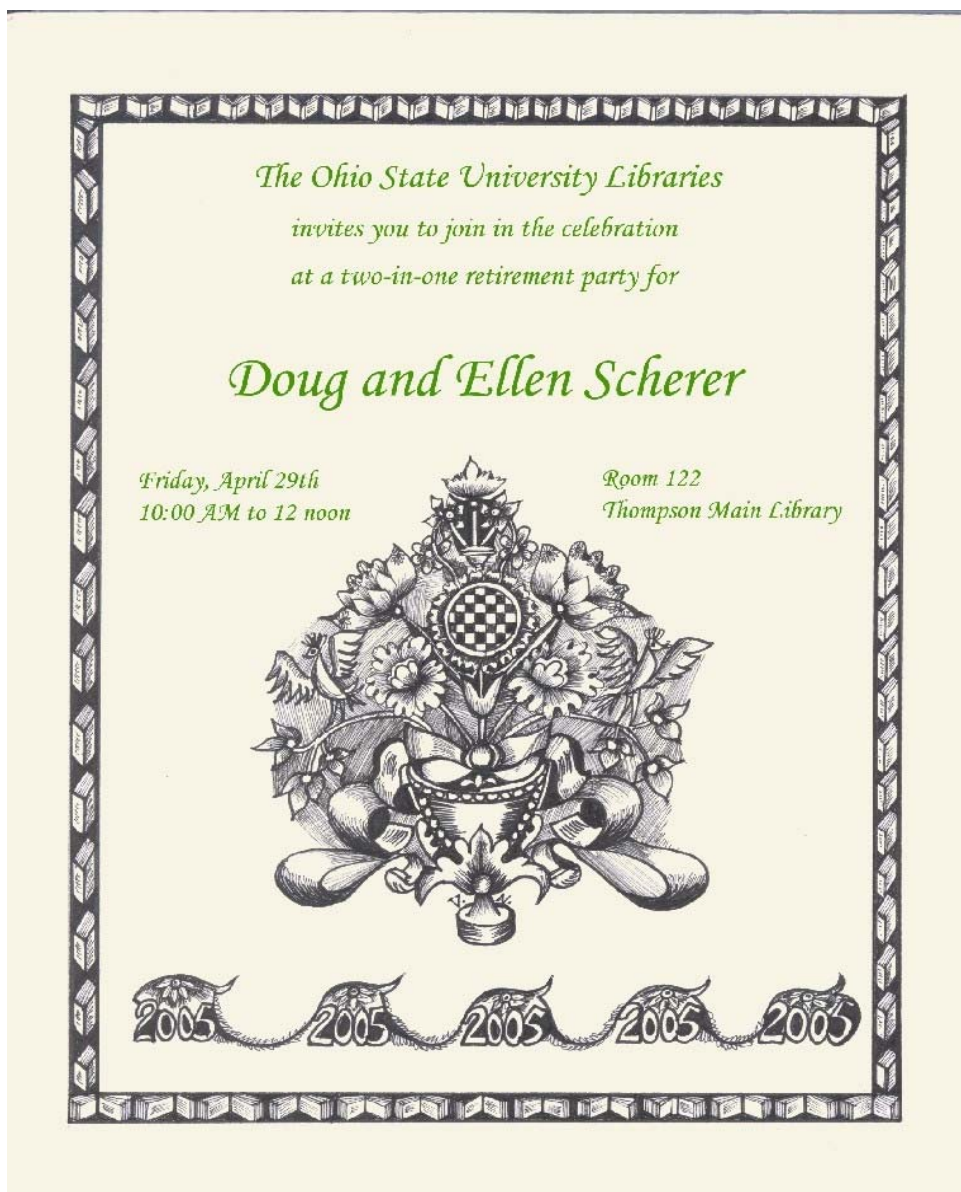
Jim Bracken, Professor and Assistant Director, Collections and Main Library Research and Reference Services, said the Libraries' Executive Committee felt that Trisha will make an excellent representative of the Libraries and the University.

The OSUL/Shanghai Library exchange program's intent is "to promote mutual understanding and cooperation between Shanghai Library and The Ohio State University Libraries." A component of the program is a librarian exchange which has Ohio State and Shanghai taking turns sending librarians "to visit" the other for periods of time.

At least initially, the length of the exchange has been set as one full month (30 calendar days). The expectation is that Trisha will be in residence at the Shanghai Library before the end of 2005. In the meantime, the Shanghai Library has inquired about the "best time" for OSUL to host one of its librarians for an extended visit.

The term of the agreement for the OSUL Shanghai Library exchange program is three years. The Libraries anticipates sending additional faculty to Shanghai in 2006 and 2007. When the next call for exchange program participants will occur is yet to be determined.

At this time, only Ohio State University Libraries Faculty may apply to participate in this exchange program.



Spring Quarter Training Sessions for New Student Employees

New student employees are required to attend a single two-hour library orientation workshop. The Spring Quarter workshops for new student employees will be held:

- **Friday, April 15: 2:30-4:30 pm**
- **Wednesday, April 20: 5:30-7:30 pm**

All workshops will be held in **Room 122 of Main Library**. Refreshments and activity prizes will be given to the students who attend. No reservations are needed.

Boolean Training Session

Wednesday, April 27, 9 am - 12 noon
Room 122, Main Library

Pre-registration is not required. The first part will be an introductory session that will last about 1.5 hours. After a brief intermission we will offer the second part which will last about 45 minutes with time left for questions/discussion.

Did you know...



...that OSUL catalogers are among the top 10 of institutions contributing new records to OCLC (WorldCat). Among this list, OSUL is the top academic library in the US.

Campus Campaign Update

The first Campus Campaign participation report received after the pledge folders had been distributed to Libraries' personnel showed that 25% of our personnel had already made a contribution to some area of the University in which they have a particular interest. This is great, and we hope the participation rate continues to rise as we receive reports over the next few weeks.

All contributions received by April 30 will be included in the official participation figures for this year's Campaign. If you have already made a contribution, you have our heartfelt thanks. If not, we hope that you will consider filling out a pledge card and making a contribution of as little as \$1 to some area of the university that does have special meaning for you.

We'd like to have as many contributions as possible submitted by April 15 so there will be sufficient time to process them before the April 30 cutoff.

*Lila Andersen
Betty Sawyers*

Co-Coordinators, Libraries' Campus Campaign

Libraries' Campus Campaign 2005

Presents



Baked Goods/Pastry Fair!!!!

Friday, April 15th

9:00 a.m. to 12:00 noon

Room 122 Thompson Library

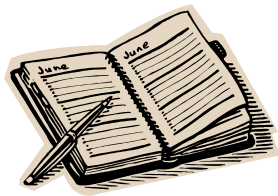


CROQUET: A Collaborative 3D Virtual Learning Environment

Dr. Julian Lombardi of the University of Wisconsin-Madison will discuss "CROQUET," an open source software system for creating collaborative learning environments.

Croquet combines easy to use object/artifact creation and annotation with a digital repository and state of the art 3D graphics and sound to provide a powerful environment for explaining and exploring complex concepts.

In Croquet, groups of users interact and modify the spaces/simulations in real time while communicating with each other via text, audio, and video chat. By providing a common set of tools for synchronizing and coordinating the shared virtual environment, Croquet simplifies creation and sharing of interactive research/learning systems. This forms the basis for a cross disciplinary simulation



publishing platform that allows researchers to spend time on their unique content instead of reinventing the collaborative framework. Incorporating a digital repository infrastructure, Croquet spaces and artifacts can be queried, searched, and re-used in

new contexts, minimizing the cost of authoring content.

Croquet moves networked information systems into a new realm where advanced visualization and computer mediated collaboration are a standard part of the learning environment.

- **Tuesday, April 12, 1 p.m.**
- **Thompson Library**
- **Room 122**

Service Values of

The Ohio State University Libraries

In addition to supporting the University's Academic Plan, The Ohio State University Libraries commits to the following service values:

Learning: Advocate learning as a primary library principle in all interactions, including support of decision making at all levels and encouragement of professional growth and development.

Meeting Needs: Assess needs and provide service and/or needed resources accurately in a timely manner.

Respectful Interactions: Exercise a positive attitude, appreciate differences, maintain confidentiality, and provide a supportive atmosphere for inquiry and effective dialogue/communication.

Stewardship: Acquire, preserve, and protect human and information resources and maintain physical facilities to enhance the learning environment.

Creativity: Take the initiative; be dynamic and innovative in meeting people's needs, being willing to take risks and maintaining the flexibility to adapt to changing circumstances.

Interdependence: Collaborate within and among library units, and foster partnerships and outreach to the larger community to ensure/enhance successful operations and accountability.

Mission Statement

The Ohio State University Libraries is committed to meeting the diverse and changing information needs of the University's students, faculty, and staff, and to participating in resource sharing programs throughout Ohio and the world.

The Libraries' facilities, collections, services, instruction, and scholarship contribute to the University's attainment of excellence in teaching, research and service.

To these ends, the Libraries collect, create, organize, manage, preserve and provide access to information sources, and foster an environment conducive to academic inquiry, scholarly communication, creative achievement, and lifelong learning.

May 5, 1998



UNIVERSITY LIBRARIES